AutoCAD Architecture helpful hints:

Q1. The tool palette is very important in AutoCAD Architecture since it is required to draw some types of objects easily. If it gets turned off by accident, how can I turn it back on?

Q2. How can I insert 3D furniture blocks or other 2D/3D "content" into your drawing?
A2. Insert tab>Content Browser>Design Center.

Q3. How do I set the size of text or dimensions?
A3. Use Annotative notes and dimensions styles. They will be set properly for the scale of your model space or layouts and change size if you change the scale. Note that in AutoCAD Architecture model space has a scale. If you have multiple viewports with different scales where you want some but not all notes and dimensions to show, turn off the annotative light bulb near the bottom of the screen. Only notes and dimensions created at that viewport scale will be visible. If you want the same note or dimension to show up in more than one viewport, click on the note or dimension>right click>Add/Delete Scale…>the "Annotative Object Scale" dialogue box will appear>select the scales you want it to appear in. The annotation icon with the lightning bolt next to it: if off when you change scales of a viewport the notes and dimensions already drawn for that scale will disappear, if it is turned on it will add the new scale to the list of scales and display them in the viewport.

To edit a dimension style, Home tab>Annotation panel>drop down the arrow to the right of the word Annotation>select the icon for Dimension with the paintbrush. This will open up the Dimension style manager>click Modify.

Q4. How do I put notes into the drawing?
A4. There are two types of notes, "General Notes" and "Callout Notes" that point to an object on the drawing.

For General Notes, select Home tab>Annotation panel>Text.

For Callout Notes, use a "Multileader" Home tab>Annotation panel>Multileader (the icon with the arrow and a circle at the end). If you snap a Multileader arrowhead to a point on an object, when the object is moved, the arrowhead moves with it.

To edit a Multileader style, Home tab>Annotation panel>drop down the arrow to the right of the word Annotation>select the icon for Multileader with the paintbrush. This will open up the Multileader style manager>click Modify.

Q5. How can I use textures in my drawing?
A5. Step 1: right click in Command Prompt area and select "Options." Select Files tab. Plus out "Texture Maps Search path" and change the path for finding textures to the
following values:
C:\Program Data\Autodesk\ACA 2010\enu\Textures\ 
C:\Program Data\Autodesk\ACA 2010\enu\Textures\bump 
C:\Program Data\Autodesk\ACA 2010\enu\Textures\cutout\ 

Step 2: select materials to be used in the project: Render tab>Materials 

Step 3: turn on materials and textures: Render tab>Materials panel>Materials/textures on 

To apply the material to an AutoCAD Architecture wall, right click the wall to edit> Edit 
Wall Style>from the list of components that appears, select the component you want to 
place the texture on>select the Edit Material icon on the right of the dialogue 
box>Check the "Style Override" on the Medium Detail Display Representation>Select 
the Other tab>under the Surface Rendering Render Material pull-down and select the 
material that you want to apply to the component. Note that the material must have 
been loaded first in step 2 above or it will not appear in the available material list.

Q6. How do I put a surface hatch on a wall 
A6. Follow these steps: 
  1. Under the Manage Tab, open Style Manager 
  2. Plus the Architectural Objects line and right-click on Wall Styles 
  3. Click New 
  4. Type a name for the new wall style, like "Brick Wall" 
  5. Select the Materials Tab 
  6. Select the Component and click on the "Add New Material" icon on the right side 
of the dialogue box 
  7. Give it a name, like "Brick" 
  8. Click the "Edit Material" icon on the right side of the dialogue box 
  9. Check the Style Override Box on the "General Medium Detail" Display  
       Representation 
  10. Select the Hatching Tab 
  11. Select the pattern on the Surface Hatch and select "Predefined" type 
  12. Click on the button "Browse" to browse for a hatch pattern 
  13. Select the AR-BRSTD (this is a standard architectural brick) hatch pattern, Click  
       OK, OK 
  14. Change the Scale/Spacing number to 1 (it is set to 24 by default) 
  15. Select the Layer/Color/Linetype Tab  
  16. Make the Surface Hatch Display Component visible by turning the lightbulb on. 
  17. Click OK, OK, OK 

Now draw the wall to see the results 

  1. Go to a 3D view
2. Pick the Home Tab and select Wall
3. On the Properties Palette, select the name of the style you just made - that will become the current wall style
4. Pick 2 points to draw the wall then <RET>

Q7. How can I put a glazed lite in a door?
A7. I’m glad you asked. Here’s how:

1. Change the front UCS, that is, make the current UCS parallel with elevation of a wall.
2. Go to a 3D view so you can see your drawing in 3D
3. Draw a rectangle polyline from any arbitrary location 3' x 7' (use the REC command)
4. Offset that rectangle polyline toward its interior 6"
5. Right click both polylines and select "Convert to"> "Profile Definition"
6. Select the outermost polyline
7. Type A to add a ring
8. Select the innermost polyline
9. Select an insertion point (usually the lower left corner)
10. Type N then type a name for the profile, like "profile1"
11. Select OK
12. Select a plain door style without a lite in it to which you want to add a lite, or create a new door style to which you want to add a lite.
13. Right click on the door in the drawing and select Edit Door Style
14. Select the Design Rules tab
15. Under the Shape area, click on the Use Profile radio button and pull down the list of profiles. Your new profile1 will be listed. Select it.
16. The profile will be added to the door in the shape proportions which you created when you drew the rectangle. It will be sized to fit the door. Glass will be placed automatically within the profile. Now you can add muntins using the Muntins tab and turn off the glass to be able to see through. If you add muntins, they are view specific, that is, if you add them in the Model view, they will not show up in plan or elevation view, so if you want them to show up in elevation, also, you will need to switch to elevation display in the edit door display properties dialogue, check the override box after elevation and stipulate how many vertical and horizontal muntins you want.