

Recommendations for Fiscal Year 2005

The recommendations approved by the President follow:

1. Create timelines that allow collaboration and take into consideration budget development information.
2. Involve the College Community in the development of Institutional Priorities.
3. Involve Deans/Managers in the Institutional Planning Process.
4. Define Action Plans as significant activities proposed by an individual, department, division or a combination of all of the above. Elements that are common to action plans include human resources, equipment, renovations, technology and measurable objectives for each year of the plan.
5. Define Institutional Initiatives as the Action Plans recommended to the President by the Executive Committee and approved by the President.
6. Review the Action Plans - Priority Committees sent their comments to the Deans/Managers for consideration in the development of the Integrated Action Plans.
7. Send Action Plans to the Deans/Managers. Have the Deans/Managers from all areas work with each other and submitters to integrate the Action Plans. Comments of the Priority Committees are to be considered in the development of these plans. After the plans are integrated, they are to be forwarded to the Executive Committee.
8. Review the Integrated Action Plans - Priority Committees review before the Executive Committee makes its Institutional Initiative recommendations to the President.
9. Establish the following standards as criteria for selecting Action Plans to be recommended to the President as Institutional Initiatives.
 - Alignment with the Institutional Objectives.
 - Demonstration of collaboration and integration.
 - Significance of the Plan's impact on the Institution.
 - Established need.
 - Specific and clear activities and measurable objectives for each year.
 - Cost effectiveness.
10. Have the Executive Committee, with the assistance of the Research Office and in consultation with submitters, develop the assessment instrument to evaluate the success of the Institutional Initiatives.
11. Complete an environmental scan by September of 2004, and make it available to the Executive Committee.

12. Review the Vision, Mission and Core Values every three years beginning with FY06. The purpose of this review, performed by the Executive Committee, will be to recommend whether or not a re-examination of these elements will be necessary.