



IP3 Executive Committee to the President for Institutional Planning

Meeting, April 30, 2003 - Board Room

MINUTES

Present: Bob Burnson, De DeGrado, John Frye, Kevin Kennedy, Kay Langston, Mike Pendola, Rosetta Polizzotto, Jim Reynolds, Joe Tidei, Doug Olson.

De DeGrado, Chairperson of the Executive Committee to the President for Institutional Planning, called the meeting to order at 2:05 PM.

Approval of Minutes

A motion was made by John Frye to approve the minutes, seconded by Mike Pendola. Voice vote carried the motion unanimously.

Budget Report

Jim Reynolds reported that the budget is virtually the same with no major changes since Sean Sullivan's memo dated April 24, 2003. Cost managers are currently reviewing their budgets and trimming down in areas where they can.

Role of Priority Committees

Discussion focused on the role and objectives of the Priority Committees and whether the sub committees are still necessary. It was decided that the sub committees are still needed since they serve as advisory groups to the Executive Committee and provide advice for the college's plans and objectives. The mission and purpose of the committees needs to be made very clear and there seems to be some confusion about the role of the sub committees. De will go back to the original document and pull the objectives to review for the next meeting. De stated that in sharing our document with the College of DuPage they felt that ours was more of a philosophical document rather than a series of concrete measures.

Suggested Planning Process

De distributed a handout titled "Suggested Planning Process" which the group reviewed. A change was made to the fourth paragraph to read: "The Committee will make its final decision by the first of September and send the information to the President." The group felt that an open forum is needed for community input since the college is partially funded through taxpayer dollars so they should have a right to input their ideas. A

recommendation was made by John Frye to invite the public's comments and suggestions of the plans before final decisions are made and the group agreed that this would need to be heavily advertised to get the community's involvement. De asked John to submit this idea to him in paragraph form so that it can be included in the Suggested Planning Process document. In addition, the five approved action plans will be put on the Triton Intranet by Kevin Kennedy so that the Triton community can access the information. De also stated that he would send a campus-wide email giving the title of each of the 5 action plans that were chosen to be submitted to the President for approval.

Next Meeting

Next meeting will be May 14 at 2 PM in the Maple Room of the College Center, Room C203.

Adjournment

A motion was made by John Frye to adjourn, seconded by Kevin Kennedy. Voice vote carried the motion unanimously. Meeting was adjourned at 3:13 p.m.

Submitted by: Meg Staven